



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-3/5/7
400 ARMY PENTAGON
WASHINGTON, DC 20310-0400

JUL 11 2008

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MEMORANDUM FOR HEADQUARTERS, TRAINING AND DOCTRINE COMMAND, DCS G3/5/7, LEADER DEVELOPMENT DIRECTORATE (ATTG-TRI-VC), 5 FENWICK RD, BLDG 161, FORT MONROE, VA, 23651

SUBJECT: Enrollment of Local National employees and non-Army DoD employees in Civilian Education System (CES) Courses.

1. Reference Army Civilian Education System (CES) policy, approved by Lieutenant General James J. Lovelace, Deputy Chief of Staff, G-3/5/7 November 2006.
2. CES was developed and instituted to provide increased leader development educational opportunities for Army civilians. Current CES policy provides centrally funded training for Army civilians. Military supervisors of civilians, Local Nationals, and non-Army leaders may attend CES courses when funded by their organization. Inclusion of these participants provides all CES participants an opportunity to maximize their learning experience and further develop as multi-skilled and adaptive leaders.
3. In a change to referenced policy, Local Nationals will be centrally funded to attend CES courses beginning FY09. Local Nationals will be considered for attendance in CES classes against command quotas IAW placement priorities for all other Army employees.
4. G-37 has requested a change through G-1 to add other services and DoD organizations in the automated registration system to enable their leaders to apply for CES courses. G-37 requests Army Management Staff College (AMSC) registration office assume the role of the quota manager for the other services and DoD organizations for classes beginning 1st quarter FY09. The AMSC quota manager will manage class fills as waits on a space available basis; not to exceed five (5) per class for each CES course (Basic, Intermediate, or Advanced). Non-Army agencies are responsible for funding student travel, meals, lodging, rental cars and miscellaneous expenses.
5. AMSC will provide a quarterly management report to G-37 which includes individual class attendee composition for all of the CES courses. AMSC responsibilities are subject to periodic review by G-37 to ensure Army civilian training requirements are met.
6. These policy changes will be documented in AR350-1. Please refer all questions regarding this action to, Ms. Ruth Ann Gurr, G-37, DAMO-TRV, 703-614-9804 or ruthann.gurr@us.army.mil.


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